

**FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
BOARD INTERVIEWS
REGULAR MEETING
February 25, 2013
MINUTES**

The regular session of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board President at 6:03 p.m. in the Auditorium at the J.P. Case Middle School.

Members Present

Robin Behn
Dennis Copeland*
Bruce Davidson
Anna Fallon

Justine Levine
Doris McGivney
Patrick Larmore

Members Absent

Laurie Markowski

*arrived at 6:05 p.m.

Board Candidate Interviews

The Board interviewed Dr. Kenny, Mr. Stager, Mr. Bart and Ms. Devlin starting at 6:00 p.m. The Board Members asked each of the candidates' questions. The Board Members will deliberate on the candidates in Executive Session at the end of this meeting.

On the motion of Ms. McGivney, seconded by Mr. Davidson, minutes of the Regular Meeting on January 7, 2013 were approved viva voce.

On the motion of Dr. Levine, seconded by Ms. Fallon, minutes of the Executive Session on February 4, 2013* were approved viva voce.

***Ms. Behn abstained.**

On the motion of Ms. Fallon, seconded by Ms. McGivney, minutes of the Regular Meeting on February 4, 2013* were approved viva voce.

***Ms. Behn abstained.**

On the motion of Ms. Fallon, seconded by Ms. McGivney, minutes of the Regular Meeting on February 7, 2013* were approved viva voce.

***Dr. Copeland abstained.**

CITIZENS ADDRESSED THE BOARD

None

SUPERINTENDENT'S REPORT

Mr. Nolan updated the Board on the school calendar, Danielson Training and the Strategic Plan. He reminded the public of the March 13, 2013, Board Meeting for the Strategic Plan Update.

REPORTS OF THE SECRETARY AND TREASURER OF SCHOOL MONIES

The Superintendent of Schools recommends that the Board of Education accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies for the month of December 2012 and further certifies that no major account or fund has been over expended in violation of 6A: 23-2.11(b), and that sufficient funds are available to meet the district's known financial obligations for the remainder of the fiscal year 2012-2013.

I, Stephanie Voorhees, School Business Administrator/Board Secretary certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.11(a), as of December 31, 2012. As of these dates, sufficient funds are available to meet the district's known financial obligations for the remainder of school year 2012-2013.

On the motion of Ms. McGivney, seconded by Mr. Davidson, approval was given to accept the Reports of the Secretary and Treasurer of School Monies for the month of December 2012:

Aye: Ms. Behn Dr. Levine Nay: 0 Abstain: 0
 Dr. Copeland Ms. McGivney
 Mr. Davidson Mr. Larmore
 Ms. Fallon

PERSONNEL

The next meeting will be March 19, 2013.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

Certified Staff – Appointments, Resignations and Leaves of Absence

All Personnel items were approved under one motion made by Dr. Copeland, seconded by Ms. Fallon.

1. Approval was given to confirm the employment of Leah **Ciurczak** from .5 LLD Teacher at Robert Hunter School to 1.0 LLD Teacher at Robert Hunter School, effective February 11, 2013. Salary to be \$48,090 prorated based on Step 1-2 of the 2012-2013 teachers' salary guide.

2. Approval was given to amend the motion of February 4, 2012, #6c:

to employ the following maternity leave replacements. These candidates will be highly-qualified for these positions. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/Replacing/Loc	Dates	Salary/Degree/Step	Certification/College
c.	Burkhardt	Kristin	Grade 6 Science/Jennifer Pavuk/RFIS	February 19, 2013-April 3, 2013	Per Diem Sub Pay	Teacher of Biological Science/Kean University

to read:

to employ the following maternity leave replacements. These candidates will be highly-qualified for these positions. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/Replacing/Loc	Dates	Salary/Degree/Step	Certification/College
c.	Burkhardt	Kristin	Grade 6 Science/Jennifer Pavuk/RFIS	February 19, 2013-March 18, 2013	Per Diem Sub Pay	Teacher of Biological Science/Kean University
				March 19, 2013-April 3, 2013	\$48,090/BA/1-2 prorated	

3. Approval was given to employ the following maternity leave replacements. These candidates will be highly-qualified for these positions. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/Replacing/Loc	Dates	Salary/Degree/Step	Certification/College
a.	Diliberto	Kristine	Grade 3/Tiffany Severino/FAD	February 20, 2013-May 21, 2013	Per Diem Sub Pay	Provisional-Elementary K-5/The College of NJ
				May 22, 2013-June 28, 2013	\$48,090/BA/1-2 prorated	
b.	White	Nicole	Grade 1/Suzanne Galletta/BS	March 6, 2013-June 5, 2013	Per Diem Sub Pay	Provisional-Elementary K-5/The College of NJ
				June 6, 2013-June 28, 2013	\$48,090/BA/1-2 prorated	

c.	Howard	Lorne	Support Skills-.5/ Dayna Hamlin/BS	February 26- April 1, 2013	Per Diem Sub Pay	Elementary School Teacher/ University of South Carolina
				April 2, 2013- June 28, 2013	\$48,090/BA/1-2 prorated	

4. Approval was given for the following staff members to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Ritter	Jamie	CH	Gr. 1	Disability Leave	June 10, 2013-June 28, 2013
					Family Leave/NJ Paid	September 3, 2013-November 4, 2013
b.	Dolan	Elizabeth	BS	Gr. 3	Disability Leave	May 20, 2013-June 28, 2013
					Family Leave/NJ Paid	September 3, 2013-November 30, 2013

5. Approval was given to amend the motion of December 3, 2012:

for the following staff members to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Severino	Tiffany	FAD	Grade 3	Disability Leave	March 11, 2013-April 26, 2013
					Family Leave/NJ Paid	April 29, 2013-June 28, 2013

to read:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Severino	Tiffany	FAD	Grade 3	Disability Leave	February 25, 2013 -April 26, 2013
					Family Leave/NJ Paid	April 25, 2013-June 28, 2013

6. Approval was given to amend the motion of November 19, 2012:

for the following staff member to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
b.	Hamlin	Dayna	BS	.5 Support Skills	Disability Leave	February 4, 2013-March 18, 2013
					Family Leave/NJ Paid	March 19, 2013-June 14, 2013
					Childcare Leave	June 17, 2013-June 28, 2013

to read:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
b.	Hamlin	Dayna	BS	.5 Support Skills	Disability Leave	February 4, 2013- March 6, 2013
					Family Leave/NJ Paid	March 7, 2013-June 7, 2013
					Childcare Leave	June 10, 2013-June 28, 2013

7. Approval was given to amend the 2012-2013 salary of the following staff member for advancement on the salary guide:

Item	First Name	Last Name	Position/Location	Degree	From	To	Effective Date
a.	Sharon	Malzberg	School Nurse/ RFIS/JPC	MA	\$79,010	\$81,210	December 12, 2012

All Staff – Additional Compensation

8. Approval was given to employ or confirm the employment of the following staff members for additional compensation during the 2012-2013 school year:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
a.	Dribbon	Kathy	BS	Winter Concert	2/hrs	\$29.80/hr.

b.	Enos	Susan	BS	Winter Concert	2/hrs	\$29.80/hr.
c.	Golding	Dawn	BS	Winter Concert	2/hrs	\$29.80/hr.
d.	Pfluge	Kevin	FAD	Winter Concert	2/hrs	\$29.80/hr.
e.	Goldman	Jill	FAD	Winter Concert	2/hrs	\$29.80/hr.
f.	Klein	Lea	FAD	Winter Concert	2/hrs	\$29.80/hr.
g.	Greenbaum	Amy	FAD	Winter Concert	2/hrs	\$29.80/hr.
h.	Kiesling	Cassie	FAD	Winter Concert	2/hrs	\$29.80/hr.
i.	Fisher	Michelle	RH	Family Science	12/hrs	\$32.80/hr.
j.	DiBetta	Crystal	RH	Family Science	12/hrs	\$32.80/hr.
k.	Madlinger	Marybeth	RFIS	Beads & Bracelets Club Advisor	10/hrs	\$29.80/hr.
l.	Culcasi	Lindsay	RFIS	Environmental Club Advisor	10/hrs	\$29.80/hr.
m.	Mitcheltree	Jack	Sub	Home Instruction	100/hrs	\$29.80/hr.
n.	Klein	Lea	FAD	ESL Homework Club	20/hrs	\$29.80/hr.
o.	Mykulak	Marisa	FAD	ESL Homework Club	20/hrs	\$29.80/hr.

9. Approval was given to compensate the following staff member for unused sick time as per the FREA contract:

Item	Last Name	First Name	Location	Sick Days
a.	Thomas	Mary Jane	FAD	330.5

10. Approval was given to appoint the following mentors for the 2012-2013 school year. Stipend to be \$550 and \$1,000 for alternate route mentoring per year. Prorated as needed.

Item	Mentor	Mentor's Location	Novice Teacher
a.	Chrisa Kirk	RFIS	Kelly Quinn
b.	Lindsay Shirvanian	FAD	Jennifer Bogart
c.	Adrienne Harley	FAD	Kristine Diliberto

Substitutes

11. Approval was given to employ the following applicants as Substitutes for the 2012-2013 school year pending fingerprinting:

Item	Last Name	First Name	Position(s)	Certification(s)
a.	Gordley	Geena	Cafeteria Aide	N/A
b.	Mukli	Jennifer	Teacher/Teacher Assistant	Substitute Certificate
c.	Marlatt	Sherry	Teacher/Teacher Assistant	Standard Elementary Teacher
d.	Gares	Heather	Teacher/Teacher Assistant	Elementary School Teacher Grades K-5-Provisional, Teacher of Students with Disabilities-CEAS

Field Placements

12. Approval was given for the following students to observe classes during the 2012-2013 school year:

Item	Last Name	First Name	From	Location
a.	Reed	Cailey	Raritan Valley Community College	Copper Hill
b.	Cuccaro	Sam	Raritan Valley Community College	Copper Hill
c.	Hoffmann	Lauren	Raritan Valley Community College	J.P. Case
d.	Barrett	Jayne	Middlesex Community College	J.P. Case
e.	Kettle	Stephanie	Seton Hall University	Copper Hill
f.	McGovern	Shannon	The College of New Jersey	J.P. Case
g.	Pierce	Jessica	The College of New Jersey	J.P. Case
h.	Roberts	Eden	The College of New Jersey	J.P. Case

i.	Sheehan	Kyle	The College of New Jersey	J.P. Case
j.	Basilio	John	Kean University	Reading-Fleming
k.	Erickson	Gregory	Kean University	Reading-Fleming
l.	Fox	Jennifer	Kean University	Reading-Fleming
m.	Gonzalez	Marcela	Kean University	Reading-Fleming
n.	Graham	Suzette	Kean University	Reading-Fleming
o.	Housman	Kristen	Kean University	Reading-Fleming
p.	Knight	Dominique	Kean University	Reading-Fleming
q.	Lanaras	Eileen	Kean University	Reading-Fleming
r.	Pollard	Kyle	Kean University	Reading-Fleming
s.	Rodriguez	Lauren	Kean University	Reading-Fleming
t.	Rodriguez	Yves Gerard	Kean University	Reading-Fleming
u.	Zahorchak	William	Kean University	Reading-Fleming
v.	Ydoate	Christina	Rutgers The State University	J.P. Case

13. Approval was given for Lorelei Drew Nevola, Administrator and Patrick Tharrett, Child Study Team member from Mt. Olive Township School, to observe Barley Sheaf School on February 26, 2013.

Professional Development/Travel

14. Approval was given of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan.

	Last Name	First Name	Workshop/Conference	Dates	Includes (See Below)	Max. Amt.
a.	DiBetta	Crystal	29 th Annual Winners Workshop, Somerset, NJ	April 25, 2013	R,M	\$215
b.	Healey	Kimberly	NJASPERD Annual Convention, Long Branch, NJ	February 26, 2013	R,M	\$110
c.	Zizelmann	Kristen	The Brain and Learning, New Brunswick, NJ	March 5, 2013	M	\$20
d.	Baker	Carol	22 nd Annual NJAGC Conference, Somerset, NJ	March 8, 2013	R,M,O	\$190
e.	Custy	Mary Jane	22 nd Annual NJAGC Conference, Somerset, NJ	March 8, 2013	R,M,O	\$190
f.	Fisher	Michele	22 nd Annual NJAGC Conference, Somerset, NJ	March 8, 2013	R,M,O	\$190
g.	McNamara	Erin	22 nd Annual NJAGC Conference, Somerset, NJ	March 8, 2013	R,M,O	\$195
h.	Stager	Melissa	22 nd Annual NJAGC Conference, Somerset, NJ	March 8, 2013	R,M,O	\$120
i.	Stewart	Barbara	22 nd Annual NJAGC Conference, Somerset, NJ	March 8, 2013	R,M,O	\$190
j.	Cascio	Leigh Anne	NJ Core Standards PARCC – NJASK Transitions, Frenchtown, NJ	March 18, 2013	R	\$75
k.	McCormack	Jennifer	NJ Core Standards PARCC – NJASK Transitions, Frenchtown, NJ	March 18, 2013	R	\$75

1.	Truncate	Christopher	NJECC Convention, Montclair, NJ	March 12, 2013	R,M	\$130
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

15. Approval was given to amend the motion of February 4, 2013 number 18, item b:

of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (See Below)	Max. Amt.
b.	Shalhoub	Renee	Autism Conference, Princeton, NJ	March 22, 2012	R, M	\$105

to read:

of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (See Below)	Max. Amt.
b.	Shalhoub	Renee	Autism Conference, Princeton, NJ	March 22, 2013	R, M	\$105

Aye: Ms. Behn Dr. Levine Nay: 0 Abstain: 0
 Dr. Copeland Ms. McGivney
 Mr. Davidson Mr. Larmore
 Ms. Fallon

CURRICULUM

The next meeting will be March 7, 2013.

Ms. Fallon noted that the Committee reviewed the Strategic Plan at the last meeting.

FACILITIES/OPERATIONS

The next meeting will be March 20, 2013.

Ms. Behn noted that the Committee reviewed the Strategic Plan and safety issues. Mr. Larmore and Ms. McGivney met with the Flemington Borough Municipal Officials and Police to discuss security. The Borough would like to share services of a Resource Officer. Mr. Larmore has approached the Councilman with Raritan Township and the answer was, there has been no decision yet, the Township will have a second meeting with the Borough regarding this. Ms. Fallon would be interested in attending the meeting with the Township. The Board noted, that is has not discussed the Police in schools and noted it is premature until the full Board discusses the need for Police. The Administration is still gathering information from the County and they will be crafting a standard protocol. The Facilities/Operations Committee is also sharing information they are gathering. We need to be cognizant of keeping some security issues confidential for obvious reasons.

TRANSPORTATION

The next meeting will be March 13, 2013.

The February meeting was cancelled.

FINANCE

The next meeting will be February 28, 2013.

All Finance items were approved under one motion made by Mr. Davidson, seconded by Ms. Fallon.

Mr. Davidson noted that the budget looks manageable; the State Aid was received on February 28, 2013. The Committee also reviewed the Strategic Plan. Mr. Larmore asked the Board to review the budget information. Ms. Voorhees shared the approval dates and the need to have a Public Hearing between March 21st and March 28th. The Board meeting on the 21st at 6:00 p.m. is only for the budget. Ms. Voorhees will look at the calendar to see if we can have all the Committee's meet to review the budget.

1. Approval was given of the attached transfer list from January 22, 2013 to February 19, 2013.
2. Approval was given of the attached bill list for the month of February totaling \$2,404,659.50.

Aye: Ms. Behn Dr. Levine Nay: 0 Abstain: 0
 Dr. Copeland Ms. McGivney
 Mr. Davidson Mr. Larmore
 Ms. Fallon

COUNTY SCHOOL BOARDS ASSOCIATION

No Report

NEW JERSEY SCHOOL BOARDS ASSOCIATION/LEGISLATIVE ADVISOR

No Report

POLICY

The next meeting will be February 26, 2013.

INFORMATION ITEMS

1. Harassment, Intimidation & Bullying Investigations for the 2012-2013 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
RFIS	January 17, 2013	13	No	Remedial measures outlined in report.
RFIS	January 18, 2013	14	No	Remedial measures outlined in report.
RFIS	January 25, 2013	15	No	Remedial measures outlined in report.
RFIS	"Since November 2012" Date of Report: January 29, 2013	16	No	Remedial measures outlined in report.
RFIS	"Sometime in January 2013" Date of Report: February 4, 2013	17	No	Remedial measures outlined in report.
J.P. Case	September 2012-February 1, 2013	14	Yes	Remedial measures outlined in report.

MISCELLANEOUS

All Miscellaneous items were approved under one motion made by Ms. Fallon, seconded by Mr. Davidson.

1. Approval was given to adopt the Stronge Leader Effectiveness Performance Evaluation Model by Stronge and Associates as the District's School Leader Evaluation Framework.
2. Approval to employ Michael McCarthy as an Educational Consultant at the Reading-Fleming Intermediate School, for the 2012-2013 school year, at a rate of \$35 per hour for a maximum of 20 hours per week, pending fingerprinting.
Item #2 was tabled
3. Approval was given to apply the preschool allocation of the 2012-2013 IDEA-B Grant towards the salary and benefits of Deborah Griffith in the amounts of \$27,752 and \$5,550, respectively.
4. Approval was given to accept homeless student #2012037.
5. Approval was given for the Autism and Multiple Disabilities classes from Reading-Fleming Intermediate and Copper Hill Schools to attend the musical performance of "The Wizard of Oz" at J.P. Case Middle School on March 6, 2013. Transportation costs to be paid by the J.P. Case PTO.

6. Approval was given of the following resolution:

**Resolution
Waiver of Requirements
Special Education Medicaid Initiative (SEMI) Program**

- Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2013-14, and
- Whereas, the Flemington-Raritan Regional School District Board of Education desires to apply for this waiver due to the fact that it projects having an estimated 66 Medicaid eligible classified students, of whom only 42 are eligible for participation in SEMI.
- Therefore, participation would not provide a cost benefit to the district based on the projected SEMI reimbursement for the 2013-2014 school year.
- Now Therefore Be It Resolved, that the Flemington-Raritan School District Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Hunterdon an appropriate waiver of the requirements of NJAC 6A:23A- 5.3 for the 2013-14 school year.

7. Approval was given for the following school to take a field trip during the 2012-2013 school year:

Item	School	Donor	Date	Field Trip	Cost
a.	RFIS	PTO	March 7, 2013	Student Council/Character Education to assist with the Senior Citizens luncheon & Musical preview at J.P. Case	\$50

8. Approval was given for the following donation during the 2012-2013 school year:

Item	School	Donor	Date	Donation	Cost
a.	RFIS	PTO	February 22, 2013	Assembly – Dr. Paul Stuart Wichansky	\$1,200

Item #2 was tabled.

Ms. Behn asked what an Education Consultant is (in item #2). Mr. Nolan explained the need. Dr. Copeland shared concerns with the position being in the Union. Mr. Nolan stated that the Union agreed the position would not be. Dr. Copeland asked for this agreement to be put in writing. He noted we are creating past practices. Ms. Behn questioned why we are not posting the job. Mr. Nolan noted that they may not fill the position next year. This is only a temporary solution. Mr. Nolan asked if he obtains the agreement from the FREA, can we place this item back on the agenda. Dr. Copeland suggested we speak with our attorney. He has some concerns. Dr. Copeland asked we treat this as a personnel item as well. Mr. Nolan stated he will contact Dr. Copeland to review item #2, before it is put back on the agenda.

Aye: Ms. Behn Dr. Levine Nay: 0 Abstain: Dr. Copeland
 Mr. Davidson Ms. McGivney
 Ms. Fallon Mr. Larmore

CORRESPONDENCE

None

OLD BUSINESS

Ms. Voorhees reminded the Board of the March 13th, Strategic Plan Update Meeting; the Chairperson from each Committee will run the meeting. It is crucial that we have all Board Members at the March 18th, Board Planning Session at 5:45 p.m. for Policy Development.

NEW BUSINESS

None

CITIZENS ADDRESS THE BOARD

None

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

Board Candidate Deliberation & Selection

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

On the motion of Ms. Behn, seconded by Mr. Davidson, the meeting was adjourned, unanimously viva voce, at 7:48 p.m. to Executive Session in Room D111.

The Board returned to public session at 8:00 p.m. in the Auditorium.

On the motion of Ms. Behn, seconded by Dr. Levine, approval was given to appoint Dr. Kenny as the Raritan Township, Board representative to fill the remainder of the term, expiring, December 2013.

Aye:	Ms. Behn	Dr. Levine	Nay:	0	Abstain:	0
	Dr. Copeland	Ms. McGivney				
	Mr. Davidson	Mr. Larmore				
	Ms. Fallon					

ADJOURN

On the motion of Ms. Fallon, seconded by Dr. Levine, the meeting was adjourned at 8:04 p.m.

Respectfully Submitted,

Stephanie Voorhees
Business Administrator/Board Secretary

Upcoming Board Meetings

March 4 – K-4 Scheduling Committee Presentation
 March 13 – Board Meeting Strategic Plan Update
 March 18 – Board Planning Session
 March 21 – Budget Public Hearing Meeting
 April 8 – ESL & Language Learning Disability Program Presentation
 April 22
 May 6- District Re-organization
 May 20 – Response to Intervention (Rtl) Presentation & Demographer Report
 June 3 – Teacher Evaluation Pilot Presentation
 June 17
 July 22
 August 26
 September 9
 September 23
 October 7
 October 21
 November 4
 November 18
 December 2
 December 16